

Provider Hub FCC Licensing | Summer 2025 Update

This document is for family child care (FCC) licensing staff and partners. It provides information and resources to help you share up-to-date, accurate information with family child care providers about the transition of licensing to the Provider Hub. It includes specific updates shared in summer 2025.

What you'll find here:

- [Provider Hub overview](#)
- [Family child care licensing launch information](#)
- [Resources available now to family child care providers](#)
- [Provider Hub benefits](#)
- [Clarifications on what family child care providers will need to do— and what they won't need to do — in the Provider Hub](#)
- [Form to request a Provider Hub presentation at a community event](#)

Provider Hub Overview

The Provider Hub is an online tool to apply for social services licenses, funding and other programs.

Today, licensed and certified child care centers use the Provider Hub for:

- Child care licensing/certification
- Child Care Assistance Program provider registration management
- Great Start Compensation Support Payment Program participation
- Enrollment and attendance

When these parts of the Provider Hub are ready for family child care providers, they will get access.

Learn more on the [Provider Hub webpage](#).

Family Child Care Licensing Launch

We previously communicated that family child care licensing would tentatively launch in the Provider Hub summer 2025. We are adjusting this timeframe to support a successful experience for providers and licensors. We are currently determining when the launch will occur.

We understand waiting and changing timeframes may cause some stress and frustration. We appreciate your patience. Here is the information we do have:

Pilot

- First, we'll pilot family child care licensing in the Provider Hub with the following counties: **Becker, Cass, Crow Wing, Douglas, Hubbard, Morrison, Stevens, Todd and Wadena.**
- These counties partner with [Sourcewell](#) for family child care licensing.
- Family child care providers in these counties will be notified of the pilot launch date **at least 60 days before the pilot begins.**
- The pilot will run for one month.

Regional launch

- After the pilot, the Provider Hub will go live [by region](#). In our upcoming communications, we'll share the regional launch order.
- Providers will be notified well in advance of when they have to begin using the Provider Hub for licensing.
- The Provider Hub team will offer an in-person support event for providers in each region around the time of their regional launch. We'll share more about these events as detailed are finalized.

Resources Available Now

Family child care providers can continue to prepare for the Provider Hub with support from available resources.

Build comfort with technology

[Review this collection of technology resources.](#) Resources include:

- An interactive tool to help individual providers understand what technology skills they already have and which new ones they may need to use the Provider Hub.
- A summary of the technology skills needed to use the Provider Hub. It highlights the words you might need to talk about computers if you or someone you are helping are having technology problems. It also includes a list of resource links and phone numbers for more support.
- A list of resources to help find funding or discounts to get online, classes to learn more tech skills and people who can help with either.

Each of these resources are available in English, Hmong, Spanish and Somali.

Subscribe to the Provider Hub newsletter

[Sign up for the newsletter here.](#) The newsletter includes updates about available features in the Provider Hub and launch information.

Visit the Provider Hub webpage

[Check out the Provider Hub webpage here.](#) The page is updated as new parts of the tool are ready and resources are published.

Provider Hub Benefits

We're excited to offer these benefits to family child care providers with the Provider Hub.

Simplified access

- Providers can view and manage their license and program info in one place.
- They can access their information anytime, from any device.

Digital record storage

- Providers can save their info in the tool and only update it when it changes.

More support

- Providers have access to a local support team both online and by phone. This team can answer questions about how to complete tasks in the Provider Hub.
- Providers continue to receive support from their licensor and program staff, who can view information providers enter in the Provider Hub.

More languages

- Providers can use the Provider Hub in English, Hmong, Spanish or Somali.

What Will Be Required of Providers —And What Won't Be

The following clarifies what will and will not be required for current license holders when family child care licensing launches in the Provider Hub.

Providers will not need to fill out a new license application.

- We'll create an account for existing license holders in the Provider Hub and send them instructions for logging in.
- When providers receive those instructions, they'll need to log in and make sure the information is accurate.
- Providers will need to complete some steps in the tool before their next licensing visit/review — for example, add room square footage.

Providers will not need to log in to the Provider Hub every day.

- Providers will get an email if their licensor needs them to do something in the Provider Hub.
- License holders can add another person from their business to view and edit information about their license. That person will need their own Provider Hub account.
- Providers can log in anytime to request changes to their business — for example, add a caregiver or change operating hours.

Providers will not need to upload forms about each individual child.

- This may change in the future. Depending on providers' interest in other programs, they may need to enter enrollment and attendance data.
- Providers will have to enter information about their business into the Provider Hub — for example, enter their program policies and procedures and upload a storm and fire drill log.

Request a Provider Hub Presentation

The Provider Hub team does our best to attend community events and share information about the new online tool with providers and partners.

If you'd like us to attend an upcoming event, please complete the [Provider Hub Community Event Request Form](#). If you have questions, email the team at ccproviderhub.dhs@state.mn.us.